

THE MATTABASSETT DISTRICT

Memorandum

Date: December 10, 2013

Subject: Agenda - Monday,
December 16, 2013 @ 5:30 PM
Board Meeting

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of November 18, 2013	1 - 4
2. Treasurer's Report	5 - 11
a. Receipts & Expenditures - FY 13-14	6
b. Operating Fund Statement of Income 13-14	7
c. Cash Flow Graphs 13-14	8 - 10
d. Investment Schedule	11
3. Budget Statement, Fiscal Year 13-14	12 - 14
4. Check Register Report – November, 2013	15 - 16
5. Staff Reports	17 - 38
a. Monthly Report	17 - 29
b. Safety/Energy Report	30
c. Operational Profile	31 - 34
d. Monthly Flows & Rainfall Data for the Past Two Years	35
e. Effluent Quality Graph	36
f. Nitrogen Graph	37
g. Maintenance Graph	38
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #19 for October 2013 - \$4,094,649.49	
2. Wright-Pierce's Payment Requisition for October 2013 - \$142,587.23	
3. Change Order #16 for net increase of \$58,264.21	
4. Change Order #17 for net increase of \$176,170.70	
5. Change Order #18 for net increase of \$65,336.76	

7. Counsel's Report
 - a. Executive Session
8. New Business
 - a. 2014 BOD Meetings Dates
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Tuesday, January 21, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.